

VILLAGE COMMISSION OF CANNING

<u>Meeting, Date and Time</u>	A meeting of the Canning Village Commission was held on Tuesday, April 12, 2022, at 6:30 PM.
<u>Attendance</u>	Angela Cruickshank, Chair- Bryon Crossman, Vice Chair Wanda Sheffield, Commissioner Jenn Myers, Commissioner Andy Vermeulen - Commissioner
<u>Guests</u>	Aaron Dondale, County of Kings
Angela Cruickshank welcomed everyone to the meeting.	
<u>Agenda Approval</u>	On Motion Jen Myers and Wanda Sheffield, the agenda for April 12, 2022 be approved. All in favor, Motion carried.
<u>Approval of Minutes</u>	On Motion Bryon Crossman and Jen Myers the minutes of the March 8, 2022 meeting be approved. All in Favor, Motion carried.
<u>Water Utility</u>	<u>Building Ventilation</u> - Angela welcomed Aaron Dondale to the meeting and asked that he explain the findings on the mold issues with the water buildings. Aaron explained what he had found in each building and explained what they thought the best plan of action would be to rectify the issues including expected costs using his workforce. He said that they would move forward as time permitted as the issues were mostly over the summer. The total expected costs would be \$2500 plus some materials. The Commission agreed that the presented plan of action was acceptable. The clerk asked if the water meter repairs would be completed soon. Aaron responded that they have a plan of action to start the repairs with three of the water operators, appointments may have to be set to ensure that home owners are available. The Commission thanked Aaron for his time and asked that he come to meetings yearly to update the Commission on the Water Maintenance. On Motion Bryon Crossman and Andy Vermeulen the Commission approves the work to be completed on the water buildings to remediate the mold as outlined by Aaron Dondale for a cost of \$2500. All in favor, Motion carried.
<u>Councillor update</u>	June sent regrets therefore nothing to report
<u>Village Financials</u>	The Commission reviewed the financials. The clerk advised the Commission that the final 20% of the Trail/Park funding for 2021/22 had been requested from the County. The funding request for the 2022/23 Park/Trail and Picnic in the park event has also been submitted. The Clerk informed the Commission that a final updated budget will be circulated once all year end invoices have been received. The Commission discussed the overages for the snow removal and will make a motion to transfer funds required from the general Reserve account to the General operating account to cover the overages once the amount has been determined. The Commission has also decided to speak with the Snow removal contractor to talk about expectations moving forward. I J Corkum Excavating is working on the damage repair list. An audit Committee meeting will be set up once the audit has been completed and prior to the June Commission meeting.
<u>Public Works</u>	On Motion Wanda Sheffield the Commission move into an in-camera meeting at 7:23 PM. The regular meeting continued at 7:27 PM. Two quotes were received and reviewed for the Mowing/Public works contract. On Motion Andy Vermeulen and Jen Myers, the Mowing/Public works contract be awarded to SSP Construction. All in favor, Motion carried. The clerk informed the Commission that Cathy McCarthy was no longer able to do the planters and that she has not been able to recruit anyone yet as the \$400 dedicated to the work was mostly volunteer time/work. The Commission discussed and decided that they

would offer businesses the loan of the planters to fill and maintain themselves if they wished to. The clerk will send a letter to all the businesses about the loan of the planters.

Water Utility

The ICIP application has been submitted for the Chapel Road project. The clerk also submitted a letter requesting approval of the work from the NSURAB. We have received a document from the NSURAB requiring responses to questions asked about funding, timeline etc. of the project before approval will be granted. The clerk is working on the responses to be sent in.

A letter from Dawn Keddy was received asking for an increase of \$50 for each quarterly meter reading. The Commission discussed and approved this increase.

On Motion, Andy Vermeulen and Jen Myers the Commission approves a \$50 wage increase for the quarterly meter reading being completed by Dawn Keddy. All in favor, Motion carried.

Clerk's report

The Commission reviewed the clerk's report.

Accessibility Plans

Andy advised the Commission that the Committee would be meeting tomorrow, Wednesday April 13. The online Compliance Information form to the Province will be submitted by the Clerk as required.

On Motion Andy Vermeulen and Wanda Sheffield That the Canning Village Commission approves the accessibility plan entitled "Our Joint Accessibility Plan" which is substantively the same (save for minor differences in form) as the draft presented at the Joint Accessibility Advisory Committee meeting on March 9, 2022. All in favor, Motion carried.

Doctor Recruitment

The next meeting is April 21 here at the hall. Andy reported that they were having a doctor visit last week and this week but have not heard anything back yet.

New Bldg. Development

Open house for the public information is tomorrow April 13 from 6-8 PM. We are still waiting for a report on the water requirements expected.

Summer Street Sidewalk

The Active transportation application has been submitted including possible funding from the Province on NS. We are not committed to the project unless we have secured the funding.

Fire Services Meeting

no updates

Performance Review

Date set for April 27 at 6 PM

AGM

The Annual General meeting will be set for Thursday June 16. The notice will go in the May and June issues of the gazette as well as being posted online and around town.

Accounts Receivable

Gazette -4, Tax-10, Water - 10 old rest new some partial paid. The clerk will again contact collections agencies to get the best pricing for collections.

New Business

Cross Country TV

Cross County TV has sold the business and a new lease must be signed for the use at the water tower site for their equipment. A Lease document has been received and reviewed by our lawyer Doug Raymond and deemed okay to be signed. The Commission reviewed the document and have agreed to sign a 10 year less one day the lease agreement for a fee of \$2500. Per year.

On Motion Bryon Crossman and Wanda Sheffield the Commission agrees to sign the lease with Cross Country TV for the 10 year less one day agreement. All in favor, Motion carried.

NKEC Safe Grad

Letter received requesting financial support for safe grad. The clerk advised the Commission that she had responded to them advising that unfortunately financial support could not be given under the MGA but if we could help in other ways please let us know.

Kim Barlow-

An email was received from Kim Barlow asking if the Commission would be willing to partner with Music in Communities and Canning Rec in applying for funding through the Place-making Developments funding opportunity for improvements at the park to hold musical/entertainment events. The Commission agreed to partner as long as the financial impact of the project and long term maintenance costs would not have a huge impact on the Village financially. The Clerk will advise Kim of their decision.

Correspondence

Mun. of Kings Public Hearing Planning & Planning Zone N1- info provided

Develop Nova Scotia- Community Led Place-making Program- info provided

houdinidesign ARCHITECTS- Main Street- Clerk will respond that we are part of the JAAC and working on what is required. She will also advise them to reach out to the Main Street businesses to see if they can be of assistance.

Mun Affairs- Info Non Residential Tax Deed Transfer- info provided

Being no further business the meeting was adjourned by Jen Myers and Wanda Sheffield at 8:15.PM.

Angela Cruickshank
Chair

Ruth Pearson
Clerk-Treasurer