

VILLAGE COMMISSION OF CANNING

Meeting, Date and Time A meeting of the Canning Village Commission was held on Tuesday, May 14th, 2024, at 6:30 PM.

Attendance Angela Cruickshank, Chair
Wanda Sheffield, Vice Chair
Mike Huntley, Commissioner
Jen Myers, Commissioner

Regrets- Andy Vermeulen, Commissioner

Guests- June Grange- Councilor, Clare Rivard- Resident

Angela Cruickshank called the meeting to order and welcomed all in attendance.

Agenda Approval **On Motion/Seconded Wanda Sheffield and Jen Myers, the agenda for May 14, 2024 be approved. All in favor, Motion carried.**

Approval of Minutes **On Motion/Seconded Mike Huntley and Jen Myers, the minutes of the Commission Meeting April 16, 2024 be approved. All in favor, Motion carried.**

Councillor update June advised the Commission that she had not been able to get a definite date for the Chapel Road project RFP or start date. June would also like to be informed as to when the next Source water meeting will be. June also mentioned that the J Jordan development has been approved but the agreement has yet to be signed. She also is not sure of a start date. June said that she will be speaking with the Dept of Transportation about the street sweeping and is hoping they will come at a better time of day.

Village Financials The clerk provided the updated financials for year-end as well as April 2024. The Commission reviewed the documents and have agreed to have the Audit meeting on Tuesday, June 4th at 6:30 PM. The Clerk also reported that the funding for the Park and Trail Maintenance has been approved at \$7769.

Public Works Garbage collection- Cath McCarthy has given her notice to stop garbage collection as of the end of May. The Commission discussed the increase in work load and approved increasing the payment for garbage collection to increase to \$400 on month from April to October and then \$300 a month from November to March. The clerk will revise the proposed general budget to reflect this increase. The clerk will contact Cathy to see if she was willing to continue the garbage collection at the new rates.

On Motion Mike Huntley and Jen Myers, the Commission approves increasing the budget for the garbage collection to \$400 a month from April to October and \$300 a month from November to March. All in favor, Motion carried.

Mike Huntley asked if we could look at the work required to fix up the old lighthouse. He will ask if it could stay where it is if it was fixed up. The clerk will contact Kevin Wood and SSP Construction. Angela asked to ensure the park equipment was checked by SSP Construction monthly.

Water Utility The Clerk previously advised the Commission via email that the Summer Street hydrants had been reinstalled. The Commission received a response from Brad Carrigan from the County regarding their concerns about the water infrastructure as it pertains to the J Jordan development. No major concerns were noted.

The Commission agreed that they would be sending a letter to Mayor Muttart to see if they could get a timeline on the RFP and start date for the Chapel Road Project.

The Clerk advised the Commission that she has not had any updates from Carme at the County on the Source Water Document as they have been busy. She hopes to have the updates and will schedule a July Source water meeting.

Clerk's report The Commission reviewed the clerk's report.

Accessibility Directorate No updates

Summer Street Sidewalk The Clerk advised the Commission that she is waiting on the updated agreement from Active Transportation. Once this has been received and signed Sandy Dewar is ready to start the design and RFP to be sent out.

J Jordan Development See under Councillor up date.

Clerks Review The Clerk's review was completed April 17th.

On Motion/Seconded Wanda Sheffield and Angela Cruickshank the Clerk is to receive a 3% pay increase retroactive as of April 1, 2024. All in favor, Motion carried.

Picnic in the Park The Picnic in the Park will be held Sunday August 4th. The band has been booked and the bounce castle will be shortly. Letters seeking financial and in kind support will be sent out shortly. The Funding from the County has been decreased to \$240 this year. The Commission agreed to write a letter to Councilor Granger to see if they could get some more funding for the event.

Accounts Receivable Gazette – 5, Tax -11, some partial paid, Water –48 some partial paid.

New Business
Annual Meeting

The Annual meeting will be held Thursday June 13th, 2024 at 7 PM. The notice is in the May gazette and will be put on the website. There is one Commission seat to be elected.


Correspondence

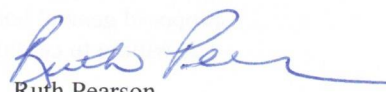
Municipal Affairs- Funding opportunities
Concerned Citizen- Letter regarding unsightly property- The County has been made aware and has done a site visit and given an order to be cleaned up.

****Motion/Seconded Angela Cruickshank and Jen Myers called an in camera meeting at 7:48 PM. All in favor, Motion Carried.**

The regular meeting resumed at 7:57 PM

Being no further business the meeting was adjourned by Jen Myers and Wanda Sheffield at 7:58 PM.


Angela Cruickshank
Chair


Ruth Pearson
Clerk-Treasurer